

**Town of Glen Echo**  
**FY 20 Budget Proposed**  
 July 2019 through June 2020

4/9/2019

	ACTUAL FY18	Approved FY19	Projected Amount FY 19	Proposed Budget FY 20
<b>Ordinary Revenue/Expense</b>				
<b>Revenue</b>				
01. Real Estate Property Tax	129,478	126,325	126,325	130,000
02. Personal Property				
02.1 Corporate		3,000	2,000	2,000
02.2 Unincorporated		500	100	100
02.3 Public Utility		20,160	21,525	22,000
<b>Total 02. Personal Property</b>	<b>0</b>	<b>23,660</b>	<b>23,625</b>	<b>24,100</b>
03. State Inc	126,863	122,000	105,000	115,000
04. Highway	11,966	13,029	13,029	16,643
05. License/Per				
05.1 Admissions & Amusement		300	523	300
05.2 Build Perm	171	2,500	2,500	3,500
<b>Total 05. License/Per</b>	<b>171</b>	<b>2,800</b>	<b>3,023</b>	<b>3,800</b>
06. Rental Inc				
06.1 Post Off.	30,000	31,899	29,239	31,899
06.2 T H Rental	6,649	8,000	10,000	12,000
06.3 Parking Lot--Tulane	3,600	3,600	3,600	3,600
<b>Total 06. Rental Inc</b>	<b>40,249</b>	<b>43,499</b>	<b>42,839</b>	<b>47,499</b>
07. Interest	1,528	1,300	1,500	1,500
08. County Revenue Sharing	20,762	20,762	20,762	20,762
09. Cable Franchise	3,740	3,000	3,400	3,500
10. Echo Newsletter				
10.1 Advertisements		2,000	2,000	2,000
10.2 Subscriptions		200	100	100
<b>Total 10. Echo Newsletter</b>	<b>0</b>	<b>2,200</b>	<b>2,100</b>	<b>2,100</b>
11. Miscellaneous Revenue	591	0	20	0
<b>Total Revenue</b>	<b>335,348</b>	<b>358,575</b>	<b>341,623</b>	<b>364,904</b>
<b>Expense</b>				
20 Payroll				
20.1 Salary		35,000	35,000	46,800
20.2 Employer Taxes		3,000	3,000	4,500
20.3 Staff Training		3,000	0	2,000
<b>Total 20 Payroll</b>	<b>27,102</b>	<b>41,000</b>	<b>38,000</b>	<b>53,300</b>

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<b>21 Professional Services</b>					
21.1. Auditor	12,571	12,000	12,000	8,000	
21.2. Legal					
21.21 Town Attorney	55,753	35,000	25,000	25,000	
21.22 Specialized Legal Svc.			10,000	10,000	
<b>Total 21.2. Legal</b>	<b>55,753</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>	
21.4 Oth Prof Svcs		5,000	0	5,000	
21.5 Traffic Study Consultant		0	1,000	2,000	
21.6 Records Retention/Archiving		2,500	2,500	5,000	
21.7 IT Support			2,000	2,000	
21.8 Arborist			750	750	
21.9 Town Engineer/Bld. Insp.		6,000	6,000	10,000	
21.10 Office Temporary Help			2,500	1,500	
<b>Total 21 Professional Services</b>	<b>68,324</b>	<b>60,500</b>	<b>61,750</b>	<b>69,250</b>	
<b>22. Fixed Op Ex</b>					
22.1 Town Hall/Office Utilities					
22.11 Electrical		0	2,000	2,100	
22.12 Gas		0	1,000	1,200	
22.13 Telephone/Internet		0	3,000	3,200	
22.14 WSSC		0	1,000	1,200	
22.1 Office Utilities - Other	6,225	7,000			
<b>Total 22.1 Office Utilities</b>	<b>6,225</b>	<b>7,000</b>	<b>7,000</b>	<b>7,700</b>	
22.2 Office					
22.21 Office Supplies			2,500	2,500	
22.22 Software/Domain			1,500	1,500	
22.23 Copier Rental			1,500	1,500	
<b>Total 22.2 Office</b>	<b>0</b>		<b>5,500</b>	<b>5,500</b>	
22.3 Bank Fees			250	250	
22.4 Website		3,000	0	3,000	
22.5 Ins & Bond	2,320	3,000	2,500	3,000	
22.6 Dues, Subs., Conf.		2,500	2,000	2,500	
22.7 Admin					
22.71 Admin. Payroll Fee			1,500	1,500	
22.72 Flyer Delivery Charges			300	300	
22.73 Misc. Admin Exp.			1,000	1,000	
22.7 Admin - Other	9,611	7,000			
<b>Total 22.7 Admin</b>	<b>9,611</b>	<b>7,000</b>	<b>2,800</b>	<b>2,800</b>	
22.8 Echo	2,809	3,000	3,000	3,200	
22.9 Town Hall					
22.91 TH Supplies			2,250	2,250	
22.92 TH Cleaning Service			3,500	3,500	biweekly
22.93 TH Maintenance	10,752		5,000	4,000	
22.94 - TH Elevator Maint.			6,000	6,000	
22.9 Town Hall - Other		35,000			
<b>Total 22.9 Town Hall</b>	<b>10,752</b>	<b>35,000</b>	<b>16,750</b>	<b>15,750</b>	

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22.10 Oth Maint		2,000	0	0	
22.11 T H Improv		10,000	10,000	6,000	
22.12 Office Furniture & Equip.		5,000	5,000	2,000	
<b>Total 22. Fixed Op Ex</b>	<b>31,717</b>	<b>77,500</b>	<b>54,800</b>	<b>51,700</b>	
<b>23 Streets</b>					
23.1 Streetlights	9,567	9,000	9,000	9,500	
23.2 Street Sweeping		18,000	2,000	4,000	
23.3 Street Signs			3,000	5,000	
23.4 Parking Lot--Town Hall		1,000	0	20,000	
23.5 Street Repair	17,692	10,000	0	15,000	
23.6 Sidewalk Repair		5,000	5,000	5,000	
<b>Total 23 Streets</b>	<b>27,259</b>	<b>43,000</b>	<b>19,000</b>	<b>58,500</b>	
<b>24. Town Services</b>					
24.1 Community Contribution	2,000	2,000	2,000	4,000	GEPPAC GEFD
24.2 Landscape					
24.21 TH Landscaping			20,000	7,500	
24.22 Town Right of Way			8,000	7,200	
24.23 Env. Improvement Project				5,000	
24.2 Landscape - Other	41,426	40,000			
<b>Total 24.2 Landscape</b>	<b>41,426</b>	<b>40,000</b>	<b>35,000</b>	<b>19,700</b>	
24.3 Snow Removal	7,222	25,000	27,000	25,000	
24.4 Refuse/Recycling	37,200	50,000	40,000	40,000	
24.5 Town Trees					
24.51 Town Tree Pruning			2,000	3,000	
24.52 Town Tree Removal			4,000	5,000	
<b>Total 24.5 Town Trees</b>	<b>0</b>	<b>0</b>	<b>6,000</b>	<b>8,000</b>	
24.6 Leaf Removal			15,600	15,600	
24.7 Community Events	5,918	8,000	8,000	8,500	
<b>Total 24 Town Services</b>	<b>93,766</b>	<b>125,000</b>	<b>133,600</b>	<b>120,800</b>	
<b>Total Expense</b>	<b>248,168</b>	<b>347,000</b>	<b>307,150</b>	<b>353,550</b>	
<b>Net Ordinary Revenue</b>	<b>87,180</b>	<b>11,575</b>	<b>34,473</b>	<b>11,354</b>	
<b>Net Revenue</b>	<b>87,180</b>	<b>11,575</b>	<b>34,473</b>	<b>11,354</b>	
<b>Bank Balances as of 3/31/2019</b>					
Suntrust Checking			\$81,862		
Suntrust Money Market			\$517,146		
PNC (MLGIP)			\$67,069		
<b>TOTAL</b>			<b>\$666,077</b>		