

The Town of
GLEN ECHO
Chartered 1904

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March 11, 2019
Town Council Meeting Minutes

1. CALL TO ORDER: COUNCIL MEMBER STIGLITZ. 8:02 PM

CM Stiglitz announced that the meeting is being recorded.

Present:

Mayor: Willem Polak

Councilmembers: (CM) Dia Costello, Nancy Long, Dan Spealman and Matt Stiglitz

Town Manager: (TM) Nicole Ventura

Residents: Renny & Edie Springuel (Vassar Circle), Angela Hirsch (University Ave.), Raya Bodnarchuk (Harvard Ave), Susan Grigsby (University Ave.) and Emily Parsons (ECHO).

2. ACTION ON FEBRUARY 11, 2019 COUNCIL MEETING MINUTES:

- Minutes were approved.
Motion to Approve: CM Stiglitz, 2nd CM Costello. Approved 4-0.

3. ACTION ON JANUARY 10, 2019 COUNCIL MEETING WORK SESSION MINUTES:

- Minutes were approved.
CM Stiglitz abstained
Motion to Approve: CM Spealman, 2nd CM Costello. Approved 3-0

4. ACTION ON JANUARY 24, 2019 WORK SESSION MEETING MINUTES:

- CM Costello asked that Sunday construction hours be added to the minutes and web site once they are verified with our Town Building Engineer, Joe Toomey, PE.
CM Stiglitz abstained
Motion to Approve: CM Costello, 2nd CM Spealman. Approved 3-0

5. MANAGER'S REPORT:

- The Request for Proposal (RFP) for Audit Services for the Town of Glen Echo was sent out to 4 Auditing firms. The bids will be reviewed at the April council meeting.
- We will be requesting bids to have the floors at Town Hall refinished. Council did ask that when we get the bids that we also provide council the amount that was paid last time it was done. CM Costello wanted to make sure that we give plenty of time for the floors to dry.
- The Mayor and Town Manager have started working on the FY 2020 budget. CM Spealman asked that when we work on the FY 2020 budget that we go over the report provided by the Auditor when the FY 2019 audit was prepared.

6. FINANCIAL REPORT FOR THE MONTH OF FEBRUARY:

- TM Ventura presented the financial report for the month of February. There were no objections to the financial report as presented. Financial report is attached to the minutes.
Motion to Approve: CM Stiglitz, 2nd CM Spealman. Approved 4-0

7. DISCUSSION ON FY 2020 BUDGET SCHEDULE:

- Work Session was scheduled for Monday, April 1st at 7 pm.
- At the April Council Meeting the Resolution to adopt tax rate and Ordinance to adopt the budget will be introduced.
- At the May council meeting the Resolution to adopt tax rate and Ordinance to adopt the budget will be voted on.

8. PERMIT UPDATES AND NOTICES REPORT:

• BUILDING PERMITS

- **Vassar Circle Construction**; Pepco permit was issued to move 2 poles. Both poles are being installed on the construction site – inside the circle.
- **7315 University** – Construction has been completed. A final permit has been issued by Montgomery County.
- **30 Wellesley** – Permit was issued to install a fence in the rear and side of yard.

9. CONTRACT FOR LEAF COLLECTION:

- The contract provided by Hughes Landscaping was approved for 3 years – Fall of 2019, 2020 and 2021 at a cost of \$15,600 per season. This will be for 8 visits per season at a cost of \$1,800 and \$150 dump fee for a total fee of \$1,950 per visit. This is the same fee that they charged the Town for the 2018 season.
- The Council asked that if we change the recycling and yard waste from Monday to Tuesday to see if we could change the leaf pick-up from Wednesday to Monday.
Motion to Approve: CM Costello, 2nd CM Spealman. Approved 4-0

10. APPROVAL OF ASSIGNMENT OF CONTRACT FROM ELEGANT AND REFUSE SERVICES, INC. TO GOODE COMPANIES, INC.

- As of November 1, 2018 Goode Companies Inc., assumed all rights to title and interest on contracts under contract with Elegant and Refuse Services, Inc. Ron Bolt, Town Attorney prepared the Assignment of Contract from Elegant and Refuse Services to Goode Companies, Inc.
- There was a discussion about going from 2 trash days to 1 day. Council has asked that we check with Goode Companies, Inc. to see if that is an option and if so, what would be the cost savings. If the savings were substantial the Town would then reach out to residents for comments on changing trash pick-up from 2 days a week to 1 day a week for FY 2020.
- Goode Companies, Inc. increased the per unit cost from \$31.00 to \$31.87. Based on 96 units our monthly cost will be \$3,059.52 per month plus \$62 Environmental Impact fee we have

been paying \$3,100 plus \$62 Environmental impact – they were charging the Town based on 100 units vs. the 96 unit. So even though the unit cost was increased the Town will be saving \$41 per month until we add the 4 homes on Vassar Circle.

Motion to approve: CM Costello, 2nd CM Spealman Approved 4-0

11. OTHER BUSINESS

- Sledding Hill –There is an ongoing discussion on whether the Town should designate a sledding hill on Yale Ave. The Mayor proposed setting up a “Yale Sledding Committee” (YSC) mainly of residents that would assist with overseeing use of Yale as a sledding hill based on his discussion with LGIT our insurer and our counsel Ron Bolt. CM Costello stated that she would volunteer to recruit residents to be on the committee. The YSC would have the responsibility to govern and oversee the use of Yale Avenue as a sledding hill and to coordinate with the Mayor or his designee to ensure that all possible safety measures are in place.
- Founders Day Game Day – The Livable Community Committee has changed the time from 3-8 pm to 2- 5 pm on April 14, 2019. They have also requested a budget of \$345 to purchase supplies/games for the event. They will be closing Harvard Ave. from MacArthur Blvd. to University Ave. The Town will notify the Montgomery County Police Department and Glen Echo Fire Dept of the street closing. The Mayor is going to check on borrowing traffic cones from the National Park Services.

Motion to approve: CM Stiglitz, 2nd CM Costello Approved 4-0

- Update on Town Archive Project: Sarah Hedlund, the Town Consultant Archivist has started working on the files in the Attic and will continue to work on the database so that we can easily access files. Martha Shannon, Mayor Polak, Sara Hedlund and Jean Sperling met with a specialist in municipal records retention. Martha has requested that we send out an announcement to all residents of Town requesting that if they have any records that belongs to the Town that they be returned to Town Hall. This will be worked on by the Town Manager.

12. ADJOURNMENT:

Motion to adjourn: CM Stiglitz, 2nd CM Spealman; All in favor. Meeting Adjourned 9:30 pm

Minutes Prepared by: Nicole Ventura, Town Manager

Approved by: Willem Polak
Mayor, Willem Polak

Date: April 10, 2019.